2017 Participant Information

CENTER FOR LEADERSHIP & SERVICE

Center for Leadership & Service, University of Tennessee

@leadserveUTK

@LeadServeUTK
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Ignite Program Overview & Dates

Ignite is a unique opportunity for new students to learn UT traditions, develop leadership skills and network with current student leaders. Ignite hopes to instill a passion to the University of Tennessee, inspire a commitment to student success and ignite the leadership potential in new Volunteers. The program is divided into Ignite Leadership Summit, Ignite Outdoors, Ignite Serves, and Ignite Knox.

All Ignite programs are open to both incoming freshmen and transfer students.

**Ignite Leadership Summit** is an off-campus leadership retreat that connects students with UT, informs them of leadership opportunities, and engages them in conversations about leadership, traditions, and student success. Students participate in a challenge course, leadership workshops and small group meetings during the program. Summit is a great way to develop your leadership potential and get a head start as a Volunteer! The program takes place in Tellico Plains, TN at Coker Creek Village where students stay in air-conditioned cabins. The cost for Leadership Summit is $150 and includes transportation, lodging, meals, t-shirt, ropes course and program materials.

- Session 1: June 2-4, 2017
- Session 2: August 18-20, 2017

**Ignite Outdoors** is a five day adventure based leadership program offered in partnership with the UT Outdoor Program. Students practice outdoor leadership skills in the pristine backcountry while camping, hiking, climbing, and paddle boarding! All skill levels welcome. The cost for Outdoors is $150 and includes transportation, meals, t-shirt, most gear (tent, sleeping bag, sleeping pad, headlamp, large pack) and program materials.

- Session 1: June 13-17, 2017
- Session 2: June 20-24, 2017

**Ignite Knox** is an opportunity for students who are not from Knoxville to learn about the history of our Scruffy City. Students will engage in conversation with UT alums and city leaders, tour various city landmarks, serve local non-profits and participate in leadership and traditions activities. Program cost is $150 and includes transportation, four meals, a T-shirt and program materials.

- July 25-28, 2017

**Ignite Serves** is held on campus and is geared toward students who are interested in volunteerism and service in the community. Students participate in community service, leadership workshops, and network with new and current students through evening social programming. Participants are able to move into their assigned residence hall early as part of the program. The cost for Serves is $150 and includes transportation to service sites, program materials, t-shirt and four meals.

- August 14-17, 2017
Registration & Payment

Registration opens January 15th and closes August 1st or when a session reaches capacity. Please review all participant and registration information before registering for an Ignite session.

There are four versions of Ignite (Knox, Leadership Summit, Outdoors, and Serves). Students may participate in one version of Ignite or multiple! Registration is available on a first-come, first serve basis.

Students can register for Ignite at http://leadershipandservice.utk.edu/involved_ignite.php.

If you have already registered for an Ignite session and would like to change sessions or add additional sessions, please contact the Center for Leadership and Service at leadserve@utk.edu or (865) 974-1039.

When a session reaches its maximum capacity, registration for that session will be closed.

*Please note: Ignite does not take the place of Orientation. All incoming students are required to participate in Orientation, and they can choose to add an Ignite session in order to enhance their experience and learn more about UT, traditions, leadership, service, values, etc.

There are many Orientation sessions that precede or follow an Ignite session. Please see the chart below for those Orientation sessions/dates.

<table>
<thead>
<tr>
<th>Summit #1 (Honors ONLY)</th>
<th>Outdoors #1 (June 13-17)</th>
<th>Outdoors #2 (June 20-24)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honors session 1 - #31 (May 31-1)</td>
<td>Orientation session 6 (June 19-20)</td>
<td>Orientation session 8 (June 26-27)</td>
</tr>
<tr>
<td>Honors session 2 - #32(June 5-6)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Registration Options

Please see below for details on cost and what is included for each program.

Ignite Knox - $150 which includes:
- Transportation to and from community events, meals, and service projects
- Meals – 2 lunches/2 dinners (Breakfast can be purchased using a Dining Dollars/cash/debit/credit at various on campus dining facilities)
- City Excursions: tour of Tennessee Theatre, paddle boarding at Ijams Nature, food tasting at local restaurants, etc.
- Ignite T-shirt
- Ignite Lanyard
- Program Materials

Ignite Leadership Summit - $150 which includes:
- Transportation to and from YMCA Blueridge Assembly
- Lodging - air-conditioned
- Meals - buffet style at breakfast, lunch and dinner
- Challenge Course
- Ignite T-shirt
Ignite Serves - $150 which includes:
- Transportation to and from Service Sites
- Meals – 2 lunches/2 dinners (Breakfast can be purchased using a Dining Dollars/cash/debit/credit at various on campus dining facilities)
- Ignite Lanyard
- Ignite T-shirt
- Program Materials

Ignite Outdoors - $150 which includes:
- Transportation to and from Gee Creek Campground (Base Camp)
- All Meals
- Outdoor activities: paddle boarding, backpacking, climbing
- Ignite T-shirt
- Main gear: Large Pack, Sleeping bag, Sleeping pad, Tent
- Program Materials

Payment
Ignite registration fees will be placed on the student’s FALL billing statement, which can be viewed through their MyUTK online account. The Ignite charge will not be placed on student accounts until AUGUST 1, 2017.

Session Switches & Cancellations
If a student wishes to switch their Ignite session they must send an email to leadserve@utk.edu with the following information:
- Participant’s full name
- Participant’s UTK student ID number
- Ignite session they are currently registered for
- Ignite session they wish to switch to

If space is available in the desired session the switch will be made for a $25 processing fee. The $25 processing fee will be placed on the student’s MyUTK account. The deadline for session switches is June 1, 2017.

If a student wishes to cancel their Ignite registration they must send an email to leadserve@utk.edu with the following information:
- Participant’s full name
- Participant’s UTK student ID number
- Ignite session they are currently registered for

Due to the nature of the Ignite program and the necessity for early planning and purchasing of supplies, no refunds are able to be given. If a student has a medical or family emergency and wishes to cancel their Ignite session, documentation will need to be submitted to leadserve@utk.edu in order for a refund to be considered.

Scholarships
Those students wishing to apply for an Ignite scholarship must email leadserve@utk.edu to request the application link. Applications will be available January 15th to July 1st. Students who apply will be notified via email at the earliest
possible time regarding the status of their application. Students who are awarded scholarships must respond to the acceptance email confirming their attendance for the requested Ignite session. **Failure to attend the requested session will result in the Ignite registration fee being charged to the student’s UTK account.**
Transportation, Housing & Meals

Transportation is provided to and from all Ignite sessions from UT’s campus. It is the participant’s responsibility to arrange transportation to Knoxville. Due to minimal parking at our program sites and for safety reasons, participants are not able to drive themselves directly to the program site. ALL participants must use the provided transportation to and from the Ignite session.

We do provide a shuttle service to and from the following locations between the hours of 8am-5pm:

- Knoxville Airport (Tyson McGhee, TYS)
- Greyhound Bus Station (100 East Magnolia Ave.)

To request a shuttle email leadserve@utk.edu with the following information:

- Participant’s full name
- Ignite session they are currently registered for
- Pick-up/drop-off location
- Arrival date & time
- Departure date & time

Program Housing
Ignite Leadership Summit: Participants will stay in dormitory-style rooms on gender specific floors that are air-conditioned.
*Those students participating in Ignite Leadership Summit Session 2 will be able to move in to their assigned residence hall on Thursday, August 17th. If a student’s roommate wishes to move in early they must also participate in the Ignite Leadership Summit program.

Ignite Outdoors: Participants will sleep in 3-4 person tents with members of the same gender for the duration of the program.

Ignite Knox: Participants will stay in a co-ed on-campus residence hall for the duration of the program.

Ignite Serves: Participants are able move in to their assigned residence hall rooms on Monday, August 14th. If a student’s roommate wishes to move in early they must also participate in Ignite Serves. When students check-in for Ignite Serves at 3:00pm on August 14th parents/guests are not allowed to stay in the residence hall per UT Housing policy.
*Participants are not able to move in any earlier than Monday, August 14th for any reason due to UT Housing staff training that will be taking place.

Additional Housing
Housing is available before and after all Ignite sessions in Fred Brown Hall and cost $27 per person/night. This cost is NOT covered in the Ignite registration fee. If you request additional housing your UTK student account will be charged directly. If you need housing please indicate on your Ignite registration form. If you decide you will need additional housing after you register for an Ignite session please email leadserve@utk.edu with the following information:

- Participant’s full name
- Participant’s UTK student ID number
- Date(s) housing is needed

*Please note that per UT Housing policy, parents/guests are not allowed to stay in the residence hall with the participant.

**Meals**
All meals are included in the registration fee for both Ignite Leadership Summit and Ignite Outdoors programs.

**Ignite Knox:** Six meals will be provided during the program (3 lunches, 3 dinner). On campus dining options will be available for all other meals. Students may use UT Dining Dollars, debit/credit card or cash to purchase food at these locations. There are also off campus dining options close to campus.

**Ignite Serves:** Four meals will be provided during the program (2 lunches, 2 dinner). On campus dining options will be available for all other meals. Students may use UT Dining Dollars, debit/credit card or cash to purchase food at these locations. There are also off campus dining options close to campus. Student meal plans will begin on Monday, August 21.

If a student has any special dietary needs, please indicate those requirements on the registration form.
What to Bring

Students participating in Ignite will receive an official Participant Packet two weeks prior to their specific session. Below are sample packing lists for Ignite Leadership Summit, Ignite Outdoors, and Ignite Knox. Since students move in to their assigned residence hall for Ignite Serves, a packing list is not provided. However, students are encouraged to wear clothing that is comfortable and suitable for a full day of activity.

**SAMPLE IGNITE LEADERSHIP SUMMIT PACKING LIST**

- Comfortable clothes (shorts and T-shirts)
- Close toe athletic shoes for team builders & challenge course
- Fun “western wear” for the “Hoedown Throwdown” Dance Party
- Toiletries
- Shower Shoes
- Raingear
- Sunscreen
- Bug Spray
- Flashlight
- Water Bottle
- Allergy medicine if needed (Benadryl, Claritin, etc)
- Any other medication you may need
- A camera (optional)

**SAMPLE IGNITE OUTDOORS PACKING LIST**

3 THINGS TO REMEMBER

1. Everything you bring has to fit into a backpack AND you will be carrying that pack for the overnight backpacking portion of the program.
2. Cotton clothes dry extremely slowly (think wet jeans) and should be avoided; instead, bring workout-style clothing that will dry quickly and remain comfortable after it gets wet
3. Dress in layers: in lieu of AC and heat we will rely on our clothing to keep us at the right temperature – feeling cold? Add a layer. Too hot? Remove one. It’s that simple.

REQUIRED GEAR – AVAILABLE FROM IGNITE

1  Sleeping Bag
1  Sleeping Pad
1  Multiday Backpack
1  Pack Raincover

REQUIRED GEAR – PROVIDED BY YOU

1 pair  Hiking Shoes or Boots
1 pair  Watersport Shoes  *Must have backs, no flip-flops!*
<table>
<thead>
<tr>
<th>Quantity</th>
<th>Item</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Hiking Socks (pairs)</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Swim Suit</td>
<td></td>
</tr>
<tr>
<td>*</td>
<td>Underwear</td>
<td>*bring what you need</td>
</tr>
<tr>
<td>3-5</td>
<td>Synthetic Shorts</td>
<td></td>
</tr>
<tr>
<td>1 pair</td>
<td>Synthetic Pants</td>
<td>hiking pants, running pants, or heavy tights</td>
</tr>
<tr>
<td>5</td>
<td>Synthetic T-shirts</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Warm Synthetic Jacket</td>
<td>fleece jacket</td>
</tr>
<tr>
<td>1</td>
<td>Rain Jacket &amp; Pair of Pants</td>
<td>‘Frogg Toggs DriDucks’ are the ultimate low-cost option (size down 1 size)</td>
</tr>
<tr>
<td>1</td>
<td>Pair of Clothes to Sleep in</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Headlamp</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Water Bottles</td>
<td>1 quart/liter capacity (32+oz) per bottle – Gatorade or Nalgens</td>
</tr>
<tr>
<td>1</td>
<td>Towel</td>
<td>small – remember you will be carrying it on your back; synthetic is great!</td>
</tr>
<tr>
<td>1</td>
<td>Cup</td>
<td>non-breakable</td>
</tr>
<tr>
<td>1</td>
<td>Bowl</td>
<td>non-breakable</td>
</tr>
<tr>
<td>1</td>
<td>Spoon</td>
<td>plastic</td>
</tr>
<tr>
<td>1</td>
<td>Toiletry Kit</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Sunscreen</td>
<td>look for a travel-size tube</td>
</tr>
<tr>
<td>4</td>
<td>Ziploc Bags</td>
<td>1-gallon size for organization</td>
</tr>
<tr>
<td>*</td>
<td>MEDICATIONS</td>
<td><em>BRING ALL MEDICATIONS YOU WILL NEED DURING THE TRIP</em></td>
</tr>
<tr>
<td>1 pair</td>
<td>Camp Shoes</td>
<td>flip-flops are acceptable as camp shoes</td>
</tr>
<tr>
<td>1 pair</td>
<td>Sunglasses w/ strap</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Bug Spray</td>
<td>look for a travel-size bottle</td>
</tr>
<tr>
<td>1</td>
<td>Hat</td>
<td></td>
</tr>
</tbody>
</table>
Students who participate in Ignite are required to abide by the following rules and regulations. If a student does not comply with the rules below, they may be asked to leave the program without a refund. In addition, all Ignite participants are subject to the UT Student Code of Conduct.

**Alcohol & Drugs**
Absolutely no alcohol or illegal drugs will be allowed for any reason. Students taking prescription drugs for medical conditions should include that information on the Ignite registration form. If a student requires life-saving medication or devices, they should carry them at all times (i.e. asthma/inhaler).

**Smoking**
The Ignite Leadership Summit location and Ignite Outdoors base camp are tobacco free sites. No smoking or chewing tobacco is permitted at either location. Ignite Serves and Ignite Knox are held on UT’s campus. Smoking is prohibited within 50 feet of any university building and during all Ignite Serves and Ignite Knox activities.

**Cell Phones**
There is no cell service at the Ignite Outdoors site. Students are encouraged to turn in their cell phone to Ignite staff upon check in for safe keeping. Cell phones will be returned to students on the final day of each program.

For Ignite Leadership Summit, Ignite Serves, and Ignite Knox students are allowed to keep their cell phones with them throughout the program. We ask that students be respectful of all staff, guests and presenters and refrain from using your cell phone except during breaks and free time. If you are carrying your phone to scheduled activities, please ensure that it is set to vibrate or silent.

In case of emergency students can be reached at the following:

<table>
<thead>
<tr>
<th>Ignite Leadership Summit</th>
<th>Ignite Outdoors</th>
<th>Ignite Knox and Ignite Serves</th>
</tr>
</thead>
<tbody>
<tr>
<td>YMCA Blueridge Assembly</td>
<td>Gee Creek Campground</td>
<td>Center for Leadership &amp; Service</td>
</tr>
<tr>
<td>(828)669-8422</td>
<td>(423)263-0050</td>
<td>(865)974-1039</td>
</tr>
</tbody>
</table>

**Guests**
Students are not allowed to visit or be visited by guests during any Ignite program.

**Buddy System**
As a safety precaution, please do not venture off campus alone at night. We encourage students to bring another participant with them when walking around campus. If you must leave campus outside of scheduled program activities please notify your Ignite Team Leader.

**Leaving an Ignite Program**
No student is allowed to leave the program early without permission from a parent or guardian AND notification of Ignite staff. If you need to leave for any reason, please have a parent or guardian call Ignite staff.
Participation
Participants are expected to attend all scheduled events. Some of the events for each program are physically strenuous, and several are conducted outdoors. Participants always engage in these activities by choice, no student will be forced to participate. Students with concerns about participating in any of the events should speak with the Ignite Team Leader or Ignite professional staff.

*Ignite Knox AND Ignite Serves participants: Please do NOT schedule interviews, tests or advising meetings during the program. You are expected to remain with the program during its entirety. Advising appointments can be made after the Ignite program has concluded.

*Sorority Recruitment: Women interested in attending Sorority Recruitment will be excused from Ignite Serves on Wednesday, August 16th from 5:00-8:30pm for Recruitment Orientation. Women MUST return to the Ignite program at 8:30pm for evening activities. On Thursday, August 17th Ignite Serves concludes at 11:30am and Recruitment activities do not take place until 1:00pm. Women will have time to make the transition from one program to the other due to non-overlapping schedules.
Parking

Please note that all four Ignite programs have different check-in locations. There are loading/unloading areas available at each check-in location for those students who are being dropped off. Once your student is dropped off at Ignite, you must move to visitor parking if you wish to stay longer.

Students driving themselves to Ignite should follow the instructions below in order to avoid a parking ticket on campus.

**Ignite Leadership Summit Session 1, Ignite Outdoors, and Ignite Knox participants:** Two weeks prior to a student’s Ignite session an official Participant Packet will be sent via [UTK email](mailto:UTK email) and will include a parking permit and parking location directions. Please only park in designated areas, and keep your permit visible at all times through the front windshield. Ignite and UT will not be responsible for cars that are towed or tickets while parked in a non-designated area.

**Ignite Serves participants:** The Ignite Serves program takes place on campus and students will need to have a UT parking permit to park on campus during the program. Students may purchase UT parking permit online by visiting [https://webapps.dii.utk.edu/PsoStuPermit2/Entrance.aspx](https://webapps.dii.utk.edu/PsoStuPermit2/Entrance.aspx). If a student wishes not to purchase a permit there is street parking on the edges of campus that can be accessed easily. Please only park in designated areas, and keep your permit visible at all times through the front windshield. Ignite and UT will not be responsible for cars that are towed or tickets while parked in a non-designated area.
Check-in & Check-out

Please see below for specific Ignite session check-in times and locations. Note that once a student checks-in to their Ignite session they are required to participate for the duration of the program. An interactive map of campus can be found at http://www.utk.edu/maps/.

**Ignite Leadership Summit (ALL SESSIONS)**
Check-in will take place beginning at 8:00am in the Fresion Black Cultural Center located at 1800 Melrose Ave. Keep in mind that 200 participants will be checking in for each session. The buses will depart from campus at 9:00am sharp.

Participants will return to the Fresion Black Cultural Center on the final day of their Ignite session by 2:00pm.

**Ignite Outdoors (ALL SESSIONS)**
Check-in will take place beginning at 8:00am in the TRECS building located at 2111 Volunteer Ave, (loading/unloading area located at 1914 Andy Holt Ave.) Keep in mind that participants will need to check-out gear during this time. The welcome session will begin promptly at 9:00am.

Participants will return to the TRECS building on the final day of their Ignite session by 5:00pm. Upon return students will need to check-in any gear they have borrowed for the program.

**Ignite Knox**
Check-in will take place beginning at 11:00am in Massey Hall lobby located at 825 Volunteer Boulevard.

The Ignite Knox program will conclude at 11:30am on the final day.

**Ignite Serves**
Check-in will take place beginning at 3:00pm in the Alumni Memorial Building (AMB) lobby located at 1408 Middle Dr.

The Ignite Serves program will conclude at 11:30am on the final day.